



MEETING MINUTES
FEBRUARY 2, 2023
6:00 PM STATE FAIR BOARD ROOM
Fair – July 15-22, 2023

Meeting was called to order at 6:04 PM by Interim Chairman Nick Ladd. In addition to Ladd, those in attendance were:
Kelsey Stephens- Fair Manager
Stacey Etchemendy
Mandy Jones- Secretary
Mitch Falkenberg
Guests – Rebecca Podio
Reba Talbott

I. Minutes from last meeting

Board Secretary: Mandy Jones

Minutes had been distributed by email. Mandy reviewed minutes from January
Mitch moved to approve Stacey 2nd the motion which carried.

II. Treasurer update

Treasurer: Mitch Falkenberg

- a. Current account balances
 - Operating Account Balance: \$113,713.35
 - Market Sale Account Balance: \$1829.98
 - Outstanding A/R: NextEra \$14,436.46

1. Bills to approve –

- | | |
|----------------------------|----------|
| a. ShoWorks (Entries) | \$452.00 |
| b. Kendra Mitchell (Clerk) | \$250.00 |
| c. Atlas | \$75.00 |
| d. Wy Assoc of Fairs | \$150.00 |

A discussion to was had to investigate the Norton charge of \$349.90, Nick will check into this. Mitch gave update on NextEra. Nick made a motion to approve the above bills, for \$924.00 excluding Norton for \$349.90. in addition to approving and filing the treasurers report for audit. Mitch 2nd, motion carried.

A discussion was held to release the 3% checks to 4-H and FFA out of market sale account. Stacey made a motion to release the 3% check to 4-H and FFA out of market sale account. Mandy 2nd, motion carried.

- III. Fair Manager Update- provided by Kelsey Stephens, she presented a draft of 2023 county fair schedule. She is working on list of items to go out for bid for 2023 county fair and filing for permits.
- IV. Update from 4-H Educator – None
- V. Update from 4-H/ FFA– None
- VI. Sponsorship Contractor- R Squared Consulting and production provided an update on sponsorship package. Updated Facebook.
- VII. Ranch Rodeo- Discussion was had on ranch rodeo.
- VIII. Special accommodation for beef tagging deadline. A discussion was had to move beef tagging deadline. Mitch made a motion to move ownership deadline from February 1st to end of the day of February 11th. Nick seconded the motion carried.
- IX. Review By-Laws. A discussion was had on By-laws and to email Stacey with any ideas or concerns so they can be turned into the County Commissioners.

Old Business

- X. Show Superintendents -
 - a. Needed Superintendents Small, Animal Dog, Cat, Rabbit, Poultry, pig and Static.
 - b. Superintendents met at the Town Square in Glenrock on January 25th, 2023.
- XI. Market Sale Committee
 - Mitch is working with Kenzie and planning a meeting in the next few weeks.
- XII. Development of Committees:
 - a. Assigned Fair Board Members to Committees and Tasks
 - i. Entertainment/Food and Beverage- Nick and Mandy
 - ii. Sponsorship- Stacey and R Squared
 - iii. Market Sale- Stacey and Mandy
 - iv. Shows (Ran by the Superintendents)
 - v. Judges: Fair Board

Deadline for action items from Committees

New Business

- XIII. Adjourn Meeting- The meeting was adjourned at 8:52PM. Next Meeting March 8, 2023, 6:00 PM at WSF
- XIV. Executive session – None